

Town of Canterbury  
Board of Selectmen  
January 17, 2013

Selectmen Present: Bob Steenson  
Tyson Miller  
Cheryl Gordon  
Town Administrator: Roger Becker

The meeting was called to order at 5:12 PM.

The Board signed: Accounts Payable Manifest  
Payroll Manifest (3)  
Welfare Manifest  
General Assessing Contract  
Abatements – Tax Map 101 Lot 14  
Tax Map 203 Lot 18  
Tax Map 102 Lot 3  
Tax Map 216 Lot 18  
Intent to Cut - Tax Map 212 Lot 2  
Tax Map 254 Lot 4  
Timber Tax Levy – Tax Map 223 Lots 5 & 6

Bob updated Cheryl on a meeting that the other Board Members had with Fire Chief Angwin.

The Board reviewed a letter from resident Hillary Douglas Horton supporting the Part-time Fire Chief's position.

The Board reviewed a letter from a resident regarding a logging operation. Roger will respond to the resident.

Budget Committee Members: Frank Tupper, Seth Cohn, Priscilla Lockwood, Deke Jackson, Bob Scarponi, Briggs Lockwood and Ken Folsom attended the meeting to review the proposed 2013 budget.

The Library Trustees stopped in; a quick review of their proposed budget was performed. The Trustees will attend the next meeting to further discuss.

The Selectmen thanked the Trustees for attending.

Fire Chief Pete Angwin and Deputy Chief Jon Camire attended the meeting.

The Selectmen explained to the budget committee the meeting they had with Chief Angwin regarding obtaining background data on the Fire Department proposed budget.

Since the 2008 Study that was done for the Fire Department, the Board has increased the reimbursement budget line, added a new budget line for weekend coverage, and reorganized the Fire Department to make it a Town Department, and consequently hired the first full-time EMT.

Chief Angwin distributed a letter to the Selectmen and Budget Committee Members outlining the

reasons a part-time Chief is needed.

Jon explained that they had put together a description of job duties. They are proposing a part-time position 30-35 hours. Jon recommended that this position be a salaried position. The Chief's position is far more involved, from managerial to goals of the Department.

Deke asked if this proposal included retirement and health insurance. Jon replied no, there are not asking this for Pete.

Chief Angwin explained that after a large fire, it takes approximately 20-30 hours of administration hours for reporting to the State, Fire Marshalls Office and Insurance Companies. The remainder of the hours would be for training, managerial, etc.

Bob stated that having a time study would be a helpful document showing specific requirements for the position and what it takes to do these tasks.

Both Bob Scarponi and Kelly felt that it would be work having a paid leader to help lead a department of Volunteers.

Ken asked Chief Angwin if he had any goals in mind that he wanted to do. Chief Angwin replied that he wants to get back to pre-planning for the town and water sources, etc. Ken suggested that stating long term goals would be helpful.

Bob asked Chief Angwin and Deputy Chief Camire if they could put together this study by the next meeting. Chief Angwin said that they could get this done.

A discussion was held on long term vehicle and equipment planning for the Department.

Seth suggested that the Fire Apparatus Capital Reserve be increased to \$50,000, Rescue Capital Reserve be increased to \$6,000 and add a new Fire Fighting Equipment Capital Reserve and fund it with \$20,000.

The Fire Department will be submitting a warrant article for a Command Vehicle for the Chief.

The Selectmen and Budget Committee thanked Peter and Jon for attending.

The Budget Committee will meet again on January 21, 2013 to meet with the Library, Fire, Police and Highway Departments.

The Board thanked the Budget Committee.

Bob made a motion to adjourn the meeting at 9:25 PM. Cheryl seconded the motion. All in favor, motion carried.

The next scheduled Selectmen's meeting will be held on January 21, 2013 at 6:00 PM.

Respectfully submitted,  
Jan Stout  
Administrative Assistant